



**MAEF Public Charter Schools
dba ACCEL Day and Evening Academy**
Virtual Meeting of the Board of Directors

Thursday, December 2, 2021
8:30 AM

MINUTES

Members present: Charlotte Greene, Jordan Jones, Rob McGinley, Richard Perry, and Kim Wiggins

Members present virtually-Zoom Call: Henry O'Connor, Mark Spivey and Sarah Stashak

Members absent: Lance Covan and Denisha Triplett

Staff present: Nathan Adams, Rachel Davis, Jeramie Foret, Jeremiah Newell, Amy Owens, Michelle Parson, Janice Rivers and Michael Thompson

Guest present: Nash Campbell (Board Attorney) and Robbie Baker (MAEF Board Chair)

Chair, Richard Perry

- Called the meeting to order at 8:31am

Nash Campbell

- Board member roll call

Chair, Richard Perry

- Mission Moment- Provide community with clear understanding of ACCEL Data.

Approval of Minutes

ACTION ITEM #1- Richard Perry asked for a motion to approve the October 26, 2021 Board of Directors meeting minutes.

Charlotte Greene made the motion; Rob McGinley seconded the motion. Nash Campbell did a member roll call vote: Richard Perry (Chair)-approved, Charlotte Greene-approved, Jordan Jones-approved, Rob McGinley-approved, Henry O'Connor-approved, Mark Spivey-approved, Sarah Stashak-approved, Kim Wiggins-approved and the motion was passed with an 8-0 vote.

Employee Action: Employee Termination

ACTION ITEM #2 Richard Perry asked for a motion to move forward with the termination process as drafted under separate cover.

Rob McGinley made the motion; Charlotte Greene seconded the motion. Nash Campbell did a member roll call vote: Richard Perry (Chair)-approved, Charlotte Greene-approved, Jordan Jones-approved, Rob McGinley-approved, Henry O'Connor-approved, Mark Spivey-approved, Sarah Stashak-approved, Kim Wiggins-approved and the motion was passed with an 8-0 vote.

Employee Action: Employee Appointment

ACTION ITEM #3 Richard Perry asked for a motion to move forward with the employee appointment process as drafted under separate cover.

Charlotte Greene made the motion; Jordan Jones seconded the motion. Nash Campbell did a member roll call vote: Richard Perry (Chair)-approved, Charlotte Greene-approved, Jordan Jones-approved, Rob McGinley-approved, Henry O'Connor-approved, Mark Spivey-approved, Sarah Stashak-approved, Kim Wiggins-approved and the motion was passed with an 8-0 vote.

Approval of Lathan and Associates Contract

ACTION ITEM #4 Richard Perry asked for a motion to approve the Lathan and Associates Contract. Contract has been reviewed by Board Attorney, Nash Campbell.

Charlotte Greene made the motion; Rob McGinley seconded the motion. Nash Campbell did a member roll call vote: Richard Perry (Chair)-approved, Charlotte Greene-approved, Jordan Jones-approved, Rob McGinley-approved, Henry O'Connor-approved, Mark Spivey-approved, Sarah Stashak-approved, Kim Wiggins-approved and the motion was passed with an 8-0 vote.

Approval of Contract with the Mobile Area Education Foundation Contract

ACTION ITEM #5 Richard Perry asked for a motion to approve the Contract with the Mobile Area Education Foundation.

Charlotte Greene made the motion; Rob McGinley seconded the motion. Nash Campbell did a member roll call vote: Richard Perry (Chair)-approved, Charlotte Greene-approved, Jordan Jones-approved, Rob McGinley-approved, Henry O'Connor-approved, Mark Spivey-approved, Sarah Stashak-approved, Kim Wiggins-approved and the motion was passed with an 8-0 vote.

School Leaders Report, Jeremiah Newell

- 2022 Board Meeting Dates
- Auditor RFP

Committee Updates:

Governance Update, Richard Perry

- Continuing discussions with Dr. Newell, Carolyn Akers and Robbie Baker around strategic alignment of organizations. Will share more and get input from board members in the coming weeks.
- Thank you to all board members who completed the board assessment. This assessment highlighted some of the things that we as a board need to approve upon and what is working well for us as a board. This should help us to have more strategic board meetings.
- ACCEL Governance
 - Board Key Objectives 2021-2022
 1. Development of Long-term Strategic Plan and Management Process
 2. Development of School Leadership Succession Plan and Process
 3. Development of Fund Development Strategy and Process
 4. Enhancement of Board Development and Governance Processes

- ACCEL Committees
 1. Academic Excellence
 2. Finance
 3. Governance and Operations
 4. Marketing and Development
 5. Project and Facilities

School Leaders Report: Nathan Adams, Jeramie Foret, Amy Owens and Jeremiah Newell

- ACCEL Performance Dashboard-November 2021
- ACCEL State Assessment Proficiency (Pre-Covid 2018-19) (Covid 2020-21) (2021-22 Target)
- ACAP Preparation Strategy (Grade 6 & 7)
- ACT Preparation Strategy (HS Juniors)
- Attendance Intervention Plan
- ACCEL Academy Performance Metrics

➤ Facility Update

- Phase 1- Renovation of existing 60,000 sq.ft. Virginian College
- Phase 2- Building of physical education, athletic facility and grounds
- Life Safety Inspection: High School December 16, 2021
- High School furniture and equipment will be moved December 13-15, 2021
- 30 HVAC units to be replaced under this current construction contract
- Rain covering to be completed by December 2021
- Finance closed September 15, 2021
- Lathan Architect design specifications-90% construction drawings
- Approximate timeline to bid- December 2021

Executive Session:

The MAEF Public Charter Schools Board of Directors entered Executive Session on December 2, 2021 at 9:53am on a motion by Jordan Jones, seconded by Charlotte Greene. Nash Campbell did a member roll call vote and all present voted yea.

Members present: Richard Perry (Chair)-yea, Charlotte Greene-yea, Jordan Jones-yea, Rob McGinley -yea, Henry O'Connor-yea, Mark Spivey-yea and Sarah Stashak-yea and Kim Wiggins-yea.

The following items were discussed:

- CEO Evaluation
- FY22 Metrics

Nash Campbell, Board Attorney declared that discussion of good name and character is an acceptable reason to enter executive session pursuant to the Alabama Open Meetings Act as amended.

The Board returned to open session at 10:09am.

With there being no further business Richard Perry adjourned the MAEF Public Charter Schools board meeting at 10:10am.

Respectfully submitted by,



Charlotte Greene
ACCEL Board Secretary



Janice Rivers
MAEF Staff