



**MAEF Public Charter Schools**  
**dba ACCEL Day and Evening Academy**  
Virtual Meeting of the Board of Directors

Thursday, January 27, 2022  
8:30 AM

## **MINUTES**

**Members present:** Charlotte Greene, Jordan Jones, Rob McGinley, Henry O'Connor, Richard Perry, Denisha Triplett and Kim Wiggins

**Members present virtually-Zoom Call:** Mark Spivey and Sarah Stashak

**Members absent:** Lance Covan

**Staff present:** Nathan Adams, Carolyn Akers, William Henderson, Jeremiah Newell, Amy Owens, Michelle Parson, Janice Rivers and Michael Thompson

**Guest present:** Nash Campbell (Board Attorney), Robbie Baker (MAEF Board Chair), Peter Kupfer (AEA) and Charlie Wilcox (Education Finance Consultant)

**Chair, Richard Perry**

- Called the meeting to order at 8:31am

**Nash Campbell**

- Board member roll call

**Chair, Richard Perry**

- Mission Moment- Are we going to be Firefighters or Firelighters?

## **Approval of Minutes**

**ACTION ITEM #1- Richard Perry asked for a motion to approve the December 2, 2022 Board of Directors meeting minutes.**

Charlotte Greene made the motion; Rob McGinley seconded the motion. Nash Campbell did a member roll call vote: Richard Perry (Chair)-approved, Charlotte Greene-approved, Jordan Jones-approved, Rob McGinley-approved, Henry O'Connor-approved, Mark Spivey-approved, Sarah Stashak-approved, Denisha Triplett-approved, Kim Wiggins-approved and the motion was passed with an 9-0 vote.

## **Appointment of MAEF Public Charter Schools, Inc. 2022-2023 Slate of Officers for the Board of Directors.**

**ACTION ITEM #2 Richard Perry asked for a motion to approve the MAEF Public Charter Schools, Inc. 2022-2023 Slate of Officers for the Board of Directors.**

- 1. Charlotte Greene – Secretary**
- 2. Jordan Jones – Vice Chairman**
- 3. Richard Perry - Chairman**
- 4. Mark Spivey – Treasurer**

Rob McGinley made the motion; Kim Wiggins seconded the motion. Nash Campbell did a member roll call vote: Richard Perry (Chair)-approved, Charlotte Greene-approved, Jordan Jones-approved, Rob McGinley-approved, Henry O'Connor-approved, Mark Spivey-approved, Sarah Stashak-approved, Denisha Triplett-approved, Kim Wiggins-approved and the motion was passed with an 9-0 vote.

## **Informational Item, Jeremiah Newell**

- **Audit Request for Proposals**

## ***School Leaders Report: Nathan Adams, Amy Owens and Jeremiah Newell***

- ACCEL Performance Dashboard-December 2021
- Absenteeism (Staff & Students)
- Attendance Intervention Plan

- Update on Academic Progress
  - ACCEL State Assessment Proficiency
  - NWEA (Middle School & High School Growth)
  - Fall to Winter NWEA Gains and Losses
  - NWEA Performance Over Time
  - NWEA as Predictor for State Assessment (ACT)
  - NWEA as Predictor for State Assessment (ACAP)
  - Takeaways & Action steps for spring 2022
  - ACAP Preparation Strategy (Grade 6 & 7)
  - ACT Preparation Strategy (High School Juniors)
  
- Facility Update-Jeremiah Newell
  - Phase 1- Renovation of existing 60,000 sq.ft. Virginian College
  - Phase 2- Building of physical education, athletic facility and grounds
  - Final Life Safety Inspection: January 4, 2022
  - 30 HVAC units to be replaced under this current construction contract (10 replaced in Nov 2021 and 20 will be replaced in next three months.)
  
- General update-Phase 1
  - Revenue, expenses and remaining funds-To Date Expended/To Date Obligated
  
- General update-Phase 2
  - Finance Closed: September 15<sup>th</sup> for purchase of property
  - Lathan Architect design specifications: 100% construction drawings and approved
  - PSCA bond funds available: \$792,000
  - Approximate timeline to bid-March 15, 2022
  - Base Bid (Total Project Cost-\$350,000)
    - Two Asphalt Basketball Courts
    - Fencing
    - Grading for half the site
  
  - + Alternates (Total Project Cost-\$600,000)
    - Alt #1 -Concrete Basketball Courts
    - Alt #2 -Grading of entire site (including gym area)
    - Alt #3 -Pouring gravel

➤ Phase 2-Construction Timeline

- OA approval by state and PSCA - Completed
- Plans and specifications sent to state and approved – Completed
- Return of project comment letter with state approval – Completed and No Comments from State
- Non-mandatory pre-bid on 3/8/22 at 10 am Location – Accel Academy 3725 Airport Blvd
- Bid Date scheduled for 3/15/22 at 2pm Location – Accel Academy 3725 Airport Blvd
- Estimated Awarding of the Bid – Next Board meeting on 3/24/22
- PSCA and State Approval for signed contracts (if awarded by 3/30/22) estimated 4/30/22
- Pre-construction meeting with notice to proceed estimated 5/10/22.
- Time of Completion for Base bid package shall be July 31, 2022
- If any alternates are accepted, an additional 30 days shall be added to the time of completion

***Committee Updates:***

***Financial Report, Mark Spivey and Michelle Parson***

- Mark Spivey and Michelle Parson reviewed the December 2021 Financials with the board and answered questions.

***Executive Session:***

**The MAEF Public Charter Schools Board of Directors entered Executive Session on January 27, 2022 at 9:36am on a motion by Jordan Jones, seconded by Rob McGinley. Nash Campbell did a member roll call vote and all present voted yea.**

Members present: Richard Perry (Chair)-yea, Charlotte Greene-yea, Jordan Jones-yea, Rob McGinley -yea, Henry O'Connor-yea, Mark Spivey-yea, Sarah Stashak-yea, Denisha Triplett-yea and Kim Wiggins-yea.

Nash Campbell, Board Attorney declared that discussion of good name and character is an acceptable reason to enter executive session pursuant to the Alabama Open Meetings Act as amended.

The Board returned to open session at 10:56am.

With there being no further business Richard Perry adjourned the MAEF Public Charter Schools board meeting at 10:57 am.

Respectfully submitted by,



Charlotte Greene  
ACCEL Board Secretary



Janice Rivers  
MAEF Staff